Attachment No. 3 to Ordinance No. 35
of the PUT Rector of 11 July 2025 (RO/VII/35/2025)

Portfolio requirements for non-polish citizens applying for full-time first-cycle studies in the following fields of study: Architecture, Architecture [English track], Interior Design (RA 2025/2026)

The portfolio must be uploaded to the online recruitment system between 7 May and 10 July 2025.

The portfolio is used to assess the candidate's artistic skills, particularly in relation to:

- representing three-dimensional space on a two-dimensional drawing surface,
- applying principles of perspective and chiaroscuro,
- demonstrating spatial imagination.

The portfolio should be a digital record of artworks created personally by the candidate (photographs or scans). It must include:

- original drawings or graphic works (maximum of 8 pieces), combined into a single JPG or PDF file;
- at least 3 pencil drawings in 50x70 cm format, on the following specified topics:
    - human figure in space – a human figure and its immediate surroundings; a drawing made from life, by hand, without the use of a ruler);
    - local architecture – a building and its immediate surroundings; a drawing made from life, by hand, without the use of a ruler);
    - spatial composition – a composition consisting of at least 5 elements with varied textures and materials (e.g. glass, fabric, metal, wood, vegetation), which may interpenetrate; a drawing from imagination, without the use of a ruler.

The subjects of the works should depict space either drawn from life or from imagination and should demonstrate the use of perspective, appropriate composition, framing, light and shadow, etc.

The portfolio is assessed by the Recruitment Committee in terms of the candidate's artistic presentation and drawing skills. Evaluation includes:

- application of perspective (linear and aerial);
- use of light and shadow; differentiation of textures/materials;
- representation of greenery;
- appropriate scaling of additional elements;
- composition of the work.

By uploading the portfolio to the recruitment system, the candidate declares that all submitted works have been created independently. Poznan University of Technology reserves the right to request the original versions of the submitted works.

POLITECHNIKA POZNAŃSKA

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The portfolio must be uploaded to the online recruitment system between 7 May and 10 July 2025.

The portfolio should present the candidate's original body of work in the fields of architectural design and drawing skills. It must include digital documentation (photographs, scans) of works completed during studies and/or independently.

File formats: JPG, PDF. Each item in the portfolio must be uploaded as a separate file containing the candidate's digitised works (1 to 4 files). Additionally, two separate files must be uploaded with the degree project*.

The portfolio is assessed by the Recruitment Committee based on:
- the correctness of adopted architectural, functional, and formal solutions;
- aesthetics (layout of the portfolio, clarity of presentation);
- the candidate's drawing skills (imagination, perspective, proportions).

By uploading the portfolio to the recruitment system, the candidate declares that all included works were created independently. Poznan University of Technology reserves the right to request the presentation of the original versions of the submitted works. Detailed portfolio requirements by field of study:

- **Architecture, Architecture [English track]**

MANDATORY PART:
1. DIPLOMA THESIS*:
    1) Engineering thesis – written part;
    2) Engineering thesis – graphic part (at least 3 presentation boards).
2. PORTFOLIO:
    1) Architectural design projects – floor plans, sections, site plans, details, brief descriptions of technical solutions, visualisations, conceptual sketches, model photographs. Submit the best 3 projects, each presented on 1 board.
    2) Urban design projects – land use summary, plans, site sections, visualisations, details, brief description. Submit the best 3 projects, each on a separate board.
    3) Graphic works – up to 8 pieces, including at least 3 pencil drawings. The works should depict space drawn from life or imagination and demonstrate perspective, composition, framing, light and shadow, etc.

OPTIONAL PART:
3. PROJECTS** completed during professional internships, together with a document confirming completion of the internship and a reference letter.

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- **Interior Design**

MANDATORY PART:

1. DIPLOMA THESIS*:
    1) Engineering/Bachelor's thesis – written part;
    2) Engineering/Bachelor's thesis – graphic part (at least 3 presentation boards).

2. PORTFOLIO:
    1) Interior design projects – floor plans, sections, details, brief descriptions of technical solutions, visualisations, conceptual sketches, model photographs. Submit the best 3 projects, each presented on 1 board.
    2) Graphic works – up to 8 pieces, including at least 3 pencil drawings. The works should depict space drawn from life or imagination and demonstrate perspective, composition, framing, light and shadow, etc.

OPTIONAL PART:

3. PROJECTS** completed during professional internships, together with a document confirming completion of the internship and a reference letter.

does not apply to graduates of Poznan University of Technology

***IMPORTANT! Candidates applying simultaneously to Architecture, Architecture [English track], and Interior Design are requested to upload three best interior design projects (floor plans, sections, details, brief descriptions of technical solutions, visualisations, conceptual sketches, model photographs).*