

Attachment no. 2

Consultation record under the SIGMA Mentoring Programme

Mentor details:

Academic title/degree:

Name and surname:

Organisational unit:

Consultation details:

Date	Start time	End time	Number of hours	Funding institution / PUT EOD application form number	Consultation topic*	Project applicant (full name, organisational unit)	Signature of the project applicant

* Grant application preparation (substantive and/or formal assessment); research funding strategy; interpretation of funding call regulations; assessment of project risks and potential.

Total number of consultation hours (quarter/year):

Mentor's signature:

Approved by the Vice-Rector for Research:

Instructions for completion

1. The Mentor shall complete the details of each consultation (date, times, topic and project applicant).
2. At the end of each quarter, the Consultation Record shall be submitted to the Vice-Rector for Research.
3. Remuneration shall be settled on the basis of the approved Consultation Record in accordance with the PUT Remuneration Regulations.