

**Rules and Regulations
for awarding and paying scholarships to students from Belarus
from funds received as part of subsidies from Poznan County**

§ 1

GENERAL PROVISIONS

1. The County provides the University with a subsidy in the amount specified in the Agreement concluded between Poznan University of Technology and Poznan County.
2. The subsidy, referred to in section 1, is intended entirely for financial support provided to 12 students who are Belarusian citizens, hereinafter referred to as students.
3. The monthly scholarship for one student is PLN 1,000.00 gross.
4. The scholarships are awarded at a student's request. The application constitutes an Attachment to the Rules and Regulations.
5. The scholarship is awarded for the period from January to December 2025. The scholarship will be paid each month (excluding July, August and September) unless a student has been removed from the list of students or has completed or interrupted studies before the expiration of the above-mentioned date.
6. The aim of the scholarship is to provide social support to students from Belarus who are in a difficult life situation resulting from political and socio-economic conditions. The scholarship received is supposed to make it possible to continue studies and improve students' life situation.
7. The rules for awarding the scholarship and paying the financial support are set by the International Relations Office, hereinafter referred as the IRO.

§ 2

RULES FOR AWARDING THE SCHOLARSHIPS

1. Only individuals who meet the following conditions may apply for the scholarships:
 - 1) they have a valid status as a student;
 - 2) they are Belarusian citizens;
 - 3) they pursue a study programme on a fee-paying basis and are not exempt from tuition fees in part or in whole (a tuition fee can be spread into instalments);
 - 4) they are not on long-term leave or long-term student exchange abroad (short-term stays or Blended Intensive Programme – BIP up to 16 days are allowed);
 - 5) they have no arrears on tuition fees payable to Poznan University of Technology;
 - 6) they do not receive any other allowances in the same period, including the Rector's scholarship, a social scholarship, a scholarship from the National Agency for Academic Exchange NAWA, scholarship allowances financed by Poznan City Hall, or others.
2. Students entitled to apply for the scholarships must have completed the first semester of study.
3. The application should be submitted in paper form by 17 April this year at the International Relations Office.
4. Applications that are incomplete or not completed in due time will not be considered.
5. The grade point average obtained by a student in the last semester of study is the main criterion for awarding the scholarship.
6. If more than one applicant receives the same number of points, the scholarship will be awarded to all these applicants provided that the University has sufficient financial resources. If the available funds do not allow for the awarding of the scholarship to all the applicants with the same number of points, the awarding of the scholarship may be determined by the order of the applications.
7. The evaluation of the applications is carried out by *the Committee for scholarships for students from Belarus*.
8. The final decision on the awarding of the scholarship is made by the Vice-Rector for International Relations on the basis of a ranking list by 24 April 2025.

§ 3.

COMMITTEE FOR SCHOLARSHIPS FOR STUDENTS FROM BELARUS

1. The Committee for scholarships for students from Belarus, hereinafter referred to as the Committee, is appointed by the Rector. The Committee is composed of at least three persons: Head or Deputy Head of the International Relations Office (Chair of the Committee) and two IRO employees.
2. Members of the Committee are obliged to keep confidential any and all information obtained during its work.
3. A student may appeal against the Committee's decision related the scholarship to the Vice-Rector for International Relations within 14 days from the date of receipt of the decision.

§ 4

RULES OF PAYMENT OF THE SCHOLARSHIP

1. The scholarship is paid by the university by the 10th day of each month to a Polish bank account maintained in PLN.
2. The condition for payment is the indication of a bank account in the University Study-Oriented System, hereinafter referred to as the USOS.
3. The first payment will be made by the end of April this year, with compensation for the period from January 2025.
4. A student loses the right to receive the scholarship, and the payment of the scholarship is suspended if:
 - b) he/she has been removed from the list of students,
 - c) he/she has been suspended in student rights,
 - d) he/she has obtained the allowance on the basis of false data,
 - e) he/she has obtained Polish citizenship,
 - f) he/she has obtained another type of allowance.
5. The suspension of the payment of the scholarship takes place at the end of the month in which one of the reasons mentioned in section 4 occurred.

§ 5

FINAL PROVISIONS

The Rules and Regulations enter into force on 10 April 2025.