Attachment to Ordinance No.28
of the Rector of Poznan University of Technology
of 29 May 2026 (RO/V/28/2026)

Resolution No. 53/2024-2028
of the Academic Senate of Poznan University of Technology
of 30 April 2025

on the conditions and procedure for recruitment in the academic year 2026/2027

Pursuant to Article 70 Section 1 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), the following **is decreed**:

§ 1

1. Poznan University of Technology admits candidates to first- and second-cycle studies within limits established for particular forms and fields of study.
2. Candidate registration is carried out online via the recruitments system.
3. Decisions regarding recruitment for studies are made by the University Recruitment Committee (URC), appointed by the Rector.

3a. Decisions concerning the admission of international applicants to degree programmes shall be made by the Rector. The admissions process shall be conducted by the International Admissions Committee (IAC), appointed by the Rector.

4. Decisions are delivered electronically via the recruitment system. A decision is considered effectively delivered on the day it is accessed in the system. Unread decisions are considered automatically delivered 14 days after their issue date.
5. An appeal against the URC decision may be lodged with the Rector.
6. Entrance exams and assessments of artistic aptitude are conducted by examination committees appointed by the Rector.
7. The decision to commence studies in a given field of study is made by the Rector.

§ 2

1. A candidate is admitted based on the results of the qualification process, with the exception of cases referred to in Sections 2–5.
2. Laureates and finalists of national-level olympiads and laureates of international and nationwide competitions are admitted to the first year of first-cycle studies under rules determined by the Academic Senate of Poznan University of Technology. Eligibility for admission to the *Mechanical Engineering (English track)* degree programme shall be determined in accordance with the admission requirements applicable to the *Mechanical Engineering* degree programme; eligibility for admission to the *Microelectronics and Digital Communication (English track)* degree programme shall be determined in accordance with the admission requirements applicable to the *Microelectronics and Telecommunications* degree programme; and eligibility for admission to the *Quantum Technologies (English track)* degree programme shall be determined in accordance with the admission requirements applicable to the *Technical Physics* degree programme.
3. Persons whose learning outcomes have been recognized under the rules established by Senate Resolution No. 176/2016-2020 of 10 July 2019 are admitted based on the assessment of a verification committee, taking the candidate ranking into account.
4. Individuals transferring from another domestic or foreign university are admitted under the rules specified in the Regulations of Studies.

5. Foreign nationals are admitted through a separate qualification process, in accordance with the provisions set out in § 3a and § 4a and in the Rector's Ordinance.

§ 3

1. An individual may be admitted to first-cycle studies if they hold a certificate of secondary school education or another document referred to in Article 69 Section 2 of the *Law on Higher Education and Science*.
2. The basis for recruitment for first-cycle studies is:
   1) the results of the secondary school completion exams (matura) and exams confirming professional qualifications at the technician level or vocational exams in technician-level professions, in accordance with the list in Attachment No. 1,
   2) for the fields of *Architecture*, *Architecture (English track)*, and *Interior Design*: a positive result in the artistic aptitude assessment.
3. The artistic aptitude assessment mentioned in Section 2(2) includes a drawing entrance exam to assess the ability to transpose space onto a drawing plane. A positive result (minimum 120 points) is required to proceed with further qualification.
4. Athletes with achievements in Olympic disciplines or those included in the Polish Academic Championships program who apply for admission to the first year of first-cycle studies may receive points for sports achievements during the qualification process. Eligibility for points is based on holding a valid Sports Class: MM (international master), M (master), or I (first class). Achievements must be confirmed by a certificate issued by the relevant Polish Sports Association.
5. The qualification process for first-cycle studies is based on a ranking list of candidates prepared based on the results mentioned in Sections 2 and 4.
6. Candidates are admitted according to the recruitment limit reduced by the number of candidates admitted under § 2 Section 2, following the order on the ranking list generated using a formula. A candidate must obtain at least 200 points. The ranking formula allows a maximum of 1000 points:

Field of study	**Ranking formula**
Automatic Control and Robotics Automatic Control and Robotics (English track) Electromobility Electrical Engineering Power Engineering Biomedical Engineering Biomedical Engineering (English track) Pharmaceutical Engineering Mechanical Engineering (English track) Environmental Engineering Mathematics of Modern Technologies Mechanical Engineering Mechatronics Mechatronics* (English track) Management and Production Engineering	$W = 0{,}5 \times J_P + 0{,}5 \times J_O + 2{,}5 \times M + 2 \times X$
Bioinformatics Civil Engineering Sustainable Building Engineering (English track) Cybersecurity Data Science in Business Education in Technology and Informatics Electronics and Telecommunications Electronics and Telecommunications (English track) Technical Physics Computing Safety and Quality Engineering Chemical and Process Engineering Materials Engineering Engineering Management Engineering Management (English track) Logistics	$W = 0{,}5 \times J_P + 0{,}5 \times J_O + 2{,}5 \times M + 2 \times X_G$

Aviation Materials and Technologies for the Automotive Industry Mechanical and Automotive Engineering Microelectronics and Digital Communication Microelectronics and Digital Communication (English track) Artificial Intelligence (English track) Chemical Technology Chemical Technology (English track) Quantum Technologies (English track) Circular System Technologies Teleinformatics Transport	
Architecture Architecture (English track) Interior Design	**$W = J_P + J_O + 1{,}5\times M + R$**

* Candidate recruitment will take place upon completion of the procedure to launch the field of study

where:

R – number of points (from 0 to 500) for the result of the artistic aptitude assessment.

Additionally, for:

- **candidates taking the "new matura" (Polish secondary school completion examination):**

  J_P – number of points corresponding to the percentage result of the written matura exam in Polish language at the basic level,

  J_O – number of points corresponding to the percentage result of the written matura exam in a modern foreign language at the basic level; if exams were taken in two languages, the more favorable result for the candidate is chosen (if the foreign language exam was taken at the bilingual level: double the score is counted for results up to 29%; a fixed score of 100 is granted for results of 30% and above),

  M = $M_{PODST} + M_{ROZ}$

  where:

  M_{PODST} – number of points corresponding to the percentage result of the matura exam in mathematics at the basic level (0 if not taken),

  M_{ROZ} – number of points corresponding to the percentage result of the matura exam in mathematics at the advanced level (0 if not taken),

  X, = the more favorable result for the candidate among the following options:

  X_G a) $X_{PODST} + X_{ROZ}$

  b) $2\times X_{ZAW}$

  c) X_{SPORT}

  where:

  X_{PODST} – number of points corresponding to the percentage result of the matura exam in biology, chemistry, physics, computer science, or geography (geography applies only to programs where X_G appears in the formula) at the basic level (the more favorable result is used, provided X_{ROZ} refers to the same subject; 0 – if none of these exams were taken),

  X_{ROZ} – number of points corresponding to the percentage result of the matura exam in biology, chemistry, physics, computer science, or geography (geography applies only to programs where X_G appears in the formula) at the advanced level (the more favorable result is used, provided X_{PODST} refers to the same subject; 0 – if none of these exams were taken),

  X_{ZAW} – number of points corresponding to the percentage result of a vocational exam from a vocational diploma, or the arithmetic average (rounded to the nearest whole number) of results from exams in a diploma confirming vocational qualifications, where the result of each vocational exam is calculated as follows:

  $Z_{ZAW} = 0{,}3\times Z_{PISEMNA} + 0{,}7\times Z_{PRAKTYCZNA}$

  where:

  $Z_{PISEMNA}$ – number of points corresponding to the percentage score of the written part of the vocational exam,

  $Z_{PRAKTYCZNA}$ – number of points corresponding to the percentage score of the practical part of the vocational exam,

  (0 – if no vocational exam at technician level was taken),

X_{SPORT} – number of conversion points awarded for holding a valid sports class assigned by the relevant Polish Sports Association:
1) international master – 100,
2) master – 75,
3) first class – 50.
(0 – if no current sports class is held).

Important:

The result of the written part of the matura exam at **the basic level** for a subject taken at **the advanced level** is determined as follows:

a) for results up to 29%

$$\mathbf{P_{PODST} = 2 \times P_{ROZ}}$$

b) for results from 30% and above

$$\mathbf{P_{PODST} = 0{,}5 \times P_{ROZ} + 50}$$

where:

$\mathbf{P_{PODST}}$ – the result of the written part of the matura exam in the subject at the basic level,
$\mathbf{P_{ROZ}}$ – the result of the written part of the matura exam in the subject taken at the advanced level.

If the candidate took the exam in the written part at both the basic and advanced levels, the more favorable result for the candidate (either the actual exam result or the calculated result using the above formulas) is used as $\mathbf{P_{PODST.}}$.

- **candidates who took the so-called "old matura"**
  (the final exam taken up to the year 2004 in general secondary schools and up to 2005 in technical schools):

J_P – number of converted points for the grade from the matura exam in Polish language,
J_O – number of converted points for the grade from the matura exam in a foreign language. For candidates exempt from the matura exam (i.e., winners and finalists of foreign language olympiads, candidates with appropriate language certificates, or graduates of bilingual schools or classes), $J_O = 100$,
M – double the number of converted points for the grade from the written maturity exam in mathematics (For candidates who did not take the written exam in mathematics, M = 0),
X, X_G – double the number of converted points for the grade from the maturity exam in biology, chemistry, physics, computer science, or geography (geography applies only to programs where X_G appears in the formula or double the result of vocational qualification exams or vocational diploma exams at technician level (calculated analogously to candidates with the "new matura"). The more favorable result for the candidate is taken into account; 0 – if none of these exams were taken.

Grades on the certificate are converted into point values as follows:
– for the six-point grading scale:
1) excellent grade – 100,
2) very good grade – 85,
3) good grade – 70,
4) satisfactory grade – 50,
5) acceptable grade – 30,
– for the four-point grading scale:
1) very good grade – 100,
2) good grade – 70,
3) satisfactory grade – 30.

- **candidates with the International Baccalaureate (IB) diploma – IB**

J_P – number of converted points based on the score obtained in the IB exam in Polish language (maximum 100 points), if the candidate did not take the IB exam in Polish, the score from a Group A language is used,
J_O = 100,
M – number of converted points based on the score obtained in the IB exam in mathematics,
X, X_G – number of converted points based on the score obtained in the IB exam in biology, chemistry, physics, computer science, or geography (geography applies only to fields of study that include X_G in the formula) or the doubled result of vocational qualification or diploma exams at the technician level (calculated analogously to the procedure for candidates with the so-called "new matura"). The more favorable result for the candidate is taken into account, 0 – if none of these exams were taken.

IB exam scores are converted into point values as follows:

Number of IB points	Level	
	Standard level – SL (basic)	Higher level – HL (advanced)

7	100	200
6	85	185
5	70	170
4	55	155
3	40	140
2	30	130

§ 3a

1. An international applicant may be admitted to a first-cycle degree programme if they hold a secondary school leaving certificate (matura certificate) or another document referred to in Article 69(2) of the Act – Law on Higher Education and Science.
2. Upon submission of an equivalent secondary school leaving certificate to the IAC, the Committee shall convert the grades shown on the certificate into the grading scale applicable in the Polish education system.
3. The University shall verify the applicant's proficiency in the language of instruction for first-cycle degree programmes at a level not lower than B2, on the basis of a document specified in the regulations issued pursuant to Article 70(5f) of the Act – Law on Higher Education and Science.
4. International applicants holding the document referred to in Article 326a(1) of the Act – Law on Higher Education and Science shall be admitted to first-cycle degree programmes in accordance with the rules set out in § 3, with the exception of the provisions of § 3(3).
5. International applicants who do not hold the document referred to in Article 326a(1) of the Act – Law on Higher Education and Science shall be admitted to first-cycle degree programmes in accordance with the rules set out in § 3:
   1) with the exception of the provisions of § 3(3);
   2) they shall take an entrance examination conducted to assess the knowledge necessary to undertake higher education, as referred to in Article 70(5b)(3)(a) of the Act – Law on Higher Education and Science. Admission to the subsequent stages of the admissions procedure shall require passing the examination, i.e. obtaining a score of at least 30%;
   3) during the admissions process, they shall additionally submit a document issued abroad by a school or educational institution recognised by the state in whose territory or education system it operates, together with a written statement issued by the Director of the Polish National Agency for Academic Exchange (NAWA) confirming that the document entitles its holder to apply for admission to higher education; or, in the cases referred to in Article 93a of the Act of 7 September 1991 on the Education System, the written statement issued by the Director of NAWA confirming such entitlement, as referred to in Article 70(5b)(1) of the Act – Law on Higher Education and Science; or a decision of the Superintendent of Schools recognising the applicant's secondary education and confirming their entitlement to apply for admission to higher education.
6. The assessment of artistic aptitude referred to in § 3(2)(2) shall, in the case of international applicants, consist of the evaluation of a portfolio. Admission to the subsequent stages of the admissions procedure shall require a positive result, i.e. a minimum score of 120 points.

§ 4

1. A person may be admitted to second-cycle studies if they hold a diploma confirming the completion of first-cycle or long-cycle studies.
2. The basis for recruitment for second-cycle studies is:
   1) the final grade average from the entire course of first-cycle or long-cycle studies,
   2) the result of a voluntary entrance examination,

3) for the fields of *Architecture*, *Architecture* (English track), and *Interior Design*, an additional requirement is a positive result from the artistic aptitude assessment.

3. Candidates are admitted to studies in numbers corresponding to the recruitment quota, according to their order on the ranking list created using the following formula. A candidate must obtain at least 40 points. The ranking formula allows for a maximum of 100 points:

   W = Śr + K + E

   where:

   Śr – an integer-rounded value of eight times the average grade (on a scale of 0–5) from the entire course of first-cycle or long-cycle studies (0 - if the average grade is not available),

   K – number of points for completing a related field of first-cycle studies, in the range of 0–10 (0 - if a different field of study was completed),

   E – the result more favorable to the candidate from the following two options:

   a) the result of a voluntary entrance examination organized in accordance with the requirements for the diploma exam in the first-cycle program for the given field of study at Poznan University of Technology, scored within the range of 0–50 (0 – if the exam was not taken),

   b) for graduates of a related field of study at Poznan University of Technology, the integer-rounded value of K times the diploma grade on a scale of 0–5; E = K×D, where D – is the diploma grade (0 - if a different field of study was completed).

4. A description of the competencies expected from a candidate applying for recruitment for second-cycle studies is included in the study program. A list of related fields of study and the required academic degree is provided in Attachment No. 2 to the Resolution.
5. The entrance examination for second-cycle studies, referred to in Section 2 Point 2, involves verifying whether the candidate has achieved the learning outcomes required to undertake second-cycle studies in the given field. The candidate may obtain a maximum of 50 points from the entrance exam. Points are awarded by the committees referred to in § 1 Section 6.
6. A prerequisite for taking the entrance exam is uploading to the recruitments system a certificate from the appropriate university confirming the final average grade from the entire course of first-cycle or long-cycle studies, or a diploma supplement containing the final average grade. Graduates of Poznan University of Technology are exempt from this requirement, as the final average grade is obtained directly from the University's systems.
7. The artistic aptitude assessment, referred to in Section 2 Point 3, involves evaluating a portfolio, which includes verifying the candidate's drawing skills, including: application of light and shadow techniques, composition and perspective, maintaining spatial relations, observation and reproduction of reality as well as abstract concepts and design skills in areas covered by the standard of architectural education for first-cycle studies. To receive an evaluation of artistic aptitude, the candidate must upload both their diploma thesis and portfolio to the recruitment system. Graduates of Poznan University of Technology in the fields of Architecture, Architecture (English track), and Interior Design are automatically granted a positive result in the artistic aptitude assessment based on their first-cycle diploma. These graduates only upload a portfolio if they are taking the entrance exam. All other candidates are required to upload both their diploma thesis and portfolio to the recruitment system.

§ 4a

1. An international applicant may be admitted to a second-cycle degree programme if they hold a degree awarded upon completion of a first-cycle degree programme or a long-cycle Master's degree programme.
2. International applicants holding a document referred to in Article 326(1) or Article 327(1) of the Act – Law on Higher Education and Science shall be admitted to second-cycle degree programmes in accordance with the rules set out in § 4.
3. International applicants who do not hold a document referred to in Article 326(1) or Article 327(1) of the Act – Law on Higher Education and Science shall be admitted to second-cycle degree programmes in accordance with the rules set out in § 4 and shall, during the admissions process, submit a degree diploma issued abroad by a higher education institution recognised by the state in whose territory or higher education system it operates, together with a written statement issued by the Director of the Polish National Agency for Academic Exchange (NAWA) confirming that the diploma entitles its holder to apply

for admission to higher education, as referred to in Article 70(5d)(1) of the Act – Law on Higher Education and Science.

4. Upon submission to the International Admissions Committee (IAC) of an equivalent degree diploma together with the documents referred to in § 9(1)(2)(c), the Committee shall verify whether the applicant has achieved the required learning outcomes on the basis of the list of subjects completed during the previous stage of education. Applicants who meet the requirements shall be invited to take an entrance examination in the form of an interview or a test, conducted either online or on campus, to assess their suitability for undertaking the programme.
5. The University shall verify the language proficiency of international applicants in the language of instruction for second-cycle degree programmes at a level not lower than B2, on the basis of a document specified in the regulations issued pursuant to Article 70(5f) of the Act – Law on Higher Education and Science.

§ 5

1. An additional 2% quota of places (but not fewer than 2 places) is established for each degree program for persons with disabilities, as defined by the Act of 27 August 1997 on vocational and social rehabilitation and employment of persons with disabilities (Journal of Laws of 2024, item 44, as amended).
2. Poznan University of Technology ensures appropriate conditions for persons with disabilities to take entrance examinations, including the artistic aptitude assessment.

§ 6

1. The ranking of candidates admitted as a result of the recognition of prior learning outcomes is prepared based on the verification committees' reports.
2. The quota of places for individuals admitted through the recognition of prior learning outcomes is determined by the Rector.

§ 7

1. Polish citizens who have completed a foreign secondary school (or foreign university) may apply for recruitment for:
   1) first-cycle studies, provided that their certificate is equivalent to a Polish certificate of secondary school graduation (świadectwo dojrzałości),
   2) second-cycle studies, provided that their diploma is equivalent to a Polish higher education diploma.
2. Upon submission of a certificate equivalent to the Polish certificate of secondary school graduation, the URC is responsible for converting the grades from the certificate into the grading scale used in the Polish education system.
3. Upon submission of a diploma equivalent to a Polish higher education diploma, along with the documents specified in § 9 Section 1 Point 2c, the URC is responsible for converting the final average grade from the full course of first-cycle or long-cycle studies into the Polish grading scale

§ 8

1. Candidate registration for studies takes place within the deadlines specified in the recruitment schedule.
2. A candidate may be admitted to only one field of study but has the right to indicate multiple fields, specifying a preferred order in which they are willing to undertake studies.
3. In the case of recruitment for second-cycle studies, a candidate may indicate a maximum of three fields of study.
4. A candidate may be admitted to only one form of studies for a given field – either full-time or part-time.
5. Recruitment for a second field of study within the same recruitment process is considered as part of the appeals procedure.
6. Candidates are qualified for studies based on the ranking list, while respecting the order of study preferences referred to in Section 2.
7. The candidate is required to pay a recruitment fee to the account of Poznan University of Technology. The fee is non-refundable.
8. Spots vacated by candidates who did not submit the required set of documents or who resigned from

undertaking studies are filled by candidates on the reserve list.

§ 9

1. The following documents are required from candidates for recruitment:
   1) for first-cycle studies:
      a) an application for recruitment for studies generated by the recruitment system, along with a personal questionnaire, which must also include: a photograph of the candidate (compliant with requirements for issuing national ID cards), and a declaration of having read the list of fees and rules for their collection and a commitment to comply with them in case of enrolment as a student at Poznan University of Technology,
      b) a secondary school-leaving certificate as referred to in § 3 Section 1, and if applicable, a diploma confirming qualifications in a profession taught at the technician level, or a vocational diploma in a profession taught at the technician level, as listed in Appendix No. 1,
      c) a certificate confirming the status of laureate or finalist of an olympiad or competition for individuals referred to in § 2 Section 2,
      d) a certificate of disability for individuals referred to in § 5,
      e) a certificate issued by the relevant Polish Sports Association for individuals referred to in § 3 Section 4;
   2) for second-cycle studies:
      a) an application for recruitment for studies generated by the recruitment system, along with a personal questionnaire, which must also include: a photograph of the candidate (compliant with requirements for issuing national ID cards), and a declaration of having read the list of fees and rules for their collection and a commitment to comply with them in case of enrolment as a student at Poznan University of Technology,
      b) a university diploma of first-cycle studies or long-cycle studies, or a certificate from the relevant university confirming completion of the diploma exam,
      c) a certificate from the relevant university confirming the final average grade from the entire course of first-cycle or long-cycle studies, or a diploma supplement including this average,
      d) for the fields of study of *Architecture*, *Architecture (English track)*, and *Interior Design*, additionally: a diploma thesis, portfolio, and a declaration of independent authorship,
      e) a certificate of disability for persons referred to in § 5.
2. With regard to the documents referred to in Section 1 Points b-e and Section 1 Points 2b, 2c, 2e, the candidate must present the original documents so that Poznan University of Technology can certify the copies as true to the original.
3. Candidates applying for fields of study conducted in English are additionally required to present a document confirming knowledge of English at a B2 level.

§ 10

1. Recruitment at Poznan University of Technology takes place during the following periods:
   1) from May 2026 to October 2026 for studies starting in the winter semester,
   2) from September 2026 to March 2027 for studies starting in the summer semester.
2. The recruitment schedule, recruitment limits, recruitment fee amount, list of programs conducted in English, and the list of fields of study for which the University issues a referral to an occupational health physician shall be determined by the Rector no later than 30 April 2026.
3. A supplementary recruitment process may be conducted, taking into account candidates whose final secondary school exam (matura) scores were increased as a result of score verification or an appeal submitted to the Regional Examination Board. These candidates may undergo a renewed qualification procedure.

§ 11

The list of study programs open for recruitment for the 2026/2027 academic year is included in Attachment No. 3 to the Resolution.

§ 12

List of fields of study with a practical profile:

1) first-cycle studies: conducted as dual studies
   - Automatic Control and Robotics – from the third semester of studies
     (recruitment is conducted for the general academic profile with the possibility of transferring to the practical profile)

§ 13

This Resolution shall enter into force on the date of its adoption.

Chair of the Senate
Rector of Poznan University of Technology

Professor Teofil Jesionowski, Ph.D., D.Sc.