

Ordinance No. 23
of the Rector of Poznan University of Technology
of 21 May 2026
(RO/V/23/2026)

**on the principles and procedure for submitting applications and allocating places in the dormitories of
Poznan University of Technology for the academic year 2026/2027**

Acting pursuant to Article 23(2) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2024, item 1571, as amended), and in accordance with § 1(4) of the *Regulations for the Awarding of Student Benefits at Poznan University of Technology* introduced by Ordinance No. 45 of the Rector of Poznan University of Technology of 22 September 2025 (RO/IX/45/2025), the following **is ordered**:

General Provisions

§ 1

1. Students and Ph.D. students of Poznan University of Technology may apply for accommodation in the University dormitories, as well as for accommodation for a spouse or child.
2. Places in the dormitories shall be allocated by the Committee for Places in Dormitories composed of staff members of the Student Housing Complex, the Doctoral School, and the International Relations Office.

Application Procedure

§ 2

1. A place in a dormitory shall be allocated on the basis of an application submitted via the eAkademik system (<https://eakademik.put.poznan.pl/>). In the case of newly admitted students/doctoral candidates, access to the eAkademik system shall only be possible following prior activation of the eAccount.
2. Incomplete applications shall not be considered.
3. Submission of an application does not constitute a guarantee of allocation of a place.
4. Information regarding the allocation of a place in a dormitory shall be available in the eAkademik system and sent to the electronic mail address provided during the application process.
5. Following a positive assessment of the application and allocation of a place, the student/doctoral candidate shall, in order to confirm the reservation, be required to submit a declaration – Attachment No. 2 – and pay a reservation fee. The reservation fee in the amount of PLN 500 shall be paid to the bank account generated in the declaration via the electronic payment system, within the deadline specified in the schedule for the allocation of places – Attachment No. 1.
6. Failure to complete the formalities referred to in section 5 within the prescribed deadline shall result in forfeiture of the allocated place.

Time Limits

§ 3

1. Places in dormitories shall be allocated for the period from 1 October 2026 to 30 June 2027.
2. The allocation of places in dormitories shall take place in accordance with the schedule specified in Attachment No. 1.

Allocation Limits

§ 4

1. Places in dormitories shall be allocated by the Committee for Places in Dormitories on the basis of limits approved by the Rector.
2. Separate allocation limits shall be established for students and doctoral candidates, including separate limits for foreign nationals and students participating in the Erasmus programme.

Criteria for the Allocation of Places

§ 5

1. Places in dormitories shall be allocated on the basis of the following criteria:
 - 1) family income,
 - 2) distance between the University and the place of residence,
 - 3) number of persons in the family,
 - 4) status of a single-parent family,
 - 5) degree of disability confirmed by a decision of the competent authority,
 - 6) year of study.
2. The weighting of the allocation criteria shall be established as follows:
 - 1) students – Attachment No. 3,
 - 2) doctoral candidates – Attachment No. 4.

Final Provisions

§ 6

1. A current resident shall not be granted a place in a dormitory if they:
 - 1) have been sanctioned by a final decision of the Disciplinary Committee suspending the right to accommodation in a dormitory, or have been deprived of such right by a decision of the Rector;
 - 2) were disciplinarily expelled from a dormitory in the previous academic year due to a gross violation of the Student Housing Complex Regulations;
 - 3) have failed to settle their financial obligations towards the dormitory;
 - 4) have grossly violated the provisions of the Student Housing Complex Regulations.
2. A student/Ph.D. student who fails to take up accommodation within the prescribed period shall forfeit the allocated place in the dormitory. In the event of failure to take up accommodation within the prescribed period or resignation from the allocated place, the reservation fee shall not be refunded and shall be retained by Poznan University of Technology.
3. Subject to availability, applications for accommodation in dormitories outside the schedule specified in Attachment No. 1 may be submitted by students/doctoral candidates of Poznan University of Technology, as well as by students/doctoral candidates of other higher education institutions and other persons. In such cases, accommodation shall be granted on the basis of the declaration specified in Attachment No. 5.

§ 7

1. Ordinance No. 23 of the Rector of Poznan University of Technology dated 30 May 2025 (RO/V/23/2025) on the principles and procedure for submitting applications and allocating places in the dormitories of Poznan University of Technology for the academic year 2025/2026 shall hereby cease to have effect.
2. This Ordinance shall enter into force on the date of signing.

Original signed by
Rector
of Poznan University of Technology

Prof. Teofil Jesionowski, Ph.D., D.Sc.